



রূপালী ব্যাংক সিকিউরিটিজ লিমিটেড

RUPALI BANK SECURITIES LIMITED

Quality Comes First

Fully Owned Subsidiary of Rupali Bank Limited

HR & Admin Department Head Office

Ref: RBSL/HO/HR & Admin/2025/ 004
Date: February 25, 2025

OFFICE ORDER

The competent authority has accorded permission to **Mr. Ramen Kumar Basak**, ID No.: P-01-171214, Rupali Bank Securities Limited, Head Office, Dhaka to visit India (for his Own & his Wife's Treatment) for 60 (Sixty) days ordinary leave (Outside Bangladesh) from 01.03.2025 or later from the date of commencement of the leave (including travel time) with due permission under the following terms and conditions:

Terms & Conditions:

- a) Applicant has to bear all expenses of the proposed visit. There will be no financial involvement of Rupali Bank Securities Limited.
- b) It will be treated as "Leave Outside Bangladesh".
- c) Staying abroad over the sanctioned period without any Logical reason will be treated as "Leave Without Pay".
2. After availing the approved leave, he/she has to join his/her own office and send availed leave information to HR & Admin Department, Head Office, Dhaka.
3. This sanction letter will remain valid for 03 (three) months from the date of issuance.


(Sikder Faruk A Azam)
GM & Chief Executive Officer
Phone: 02223389839
E-mail: ceo@rbsl.com.bd

Mr. Ramen Kumar Basak, ID No.: P-01-171214, Senior Officer, Rupali Bank Securities Limited, Head Office, Dhaka, Passport No. A13136057.

Copy forwarded for kind information & necessary action to (Not in order of seniority):

1. The Chairman, Bangladesh Securities and Exchange Commission.
2. Managing Director, Dhaka Stock Exchange Limited, Dhaka.
3. Chief Operating Officer, Rupali Bank Securities Limited.
- ✓ 4. Immigration Officer, Hazrat Shahjalal (R) International Airport/Land Port (all), Bangladesh.
5. Mr. Ramen Kumar Basak, ID No.: P-01-171214, Rupali Bank Securities Limited, Head Office, Dhaka.
6. Personal File.


(Abu Hena Mostafa Kamal)
Chief Operating Officer & AGM
Phone: 02223384084
E-mail: info@rbsl.com.bd